

Eastern Shore Public Library  
Minutes of October 7, 2013 Meeting  
Board of Trustees  
Held at the Northampton Free Library in Nassawadox, VA

The October 7, 2013 meeting of the Eastern Shore Board of Trustees was called to order at 1pm. Trustees present: Pam Spencer Holley, Maureen Lawrence, Barbara Coady, Colette Nelson, Laura Lucas, Kitty Hall, Susan Vreeland and Ellie Gordon, a new representative of Northampton County. ESPL Director Carol Vincent and David Johnson were absent. There were no public comments.

The minutes from the September 9, 2013 meeting were approved with the following correction: Pam Spencer Holley made a motion, seconded by Kitty Hall, that Barbara Coady, Laura Lucas and Carol Vincent serve on the committee to represent the Trustees and that John Edmonds, ESPL Foundation Chairperson serve as an alternate.

The Financial report was approved.

**Branch/Friends News**

Cape Charles – nothing to report

Chincoteague–nothing to report

Northampton Free Library – nothing to report.

Main Library – A book sale is scheduled for October 19th.

**ESPL Foundation** – nothing to report

**Director's Report**

There was no Director's report since Carol Vincent was not present.

**Old/New Business**

Barbara Coady stated that several Trustees still need to complete the evaluation form for the Executive Director, Carol Vincent.

The meeting of the joint committee of Accomack Supervisors and Library Trustees is scheduled for October 24<sup>th</sup> at 4pm. This is a public meeting. Barbara Coady requested that each Trustee submit to her their top three priorities for interior space in the Library.

On behalf of the Foundation Barbara Coady will submit an application to participate in "Giving Tuesday", the first Tuesday after Thanksgiving focused on giving donations to one's local community.

Pam Spencer Holley discussed an idea for "Coffee, Cookies and Conversation". This was a topic of a presentation at ALA by Maureen Sullivan, former president. Her recommendation was that libraries need to turn outward toward the community. One way of doing this is to host informal get-togethers for discussions on relevant topics.

The Board discussed the volunteer program and that more recognition of volunteers is required.

Henry Custis contacted Laura Lucas to correct a situation with the escrow agreement for the land donated by Shore Bank. The unrecorded deed which was to be held by Lynwood Lewis, the escrow agent, had not been signed. Carol Vincent has now signed the deed which will be held in escrow and not recorded. The deed will be null unless the library does not meet the conditions specified in the contract.

### **Directives to the Foundation**

The Board of Trustees suggests that the Foundation pay for a newspaper ad to advertise the 750 club – 750 people donating \$100 will yield the \$75,000 required to receive a \$25,000 grant from the Morgan Foundation.

The meeting adjourned at 2:15pm.

### **Meeting Schedule**

<b>Nov 4</b>	<b>Accomac Library</b>
<b>Dec 2</b>	<b>Accomac Library</b>